

Hardin County Firearms Training Facility User Agreement

This facility is for the exclusive use of law enforcement personnel for organized training. By signing this agreement, each Law Enforcement Agency agrees to abide by and enforce all rules and regulations set forth within this agreement.

All Law Enforcement Agencies using this facility must have on file with the Hardin County Sheriff's Office (HCSO) a signed copy of this agreement along with a list of firearms instructors. Only State and Federal Instructors Certificates will be honored under this agreement.

Copies of current certificates and related documents must be on file by January 1 of each year.

Article I. Liability

By signing this document, your agency assumes all liability for any and all injuries to your personnel while training at this facility, and your agency and individuals training will release the Hardin County Sheriff's Office and Hardin County Fiscal Court from all liability.

Article II. Rules

All agencies will abide by all rules set forth in this document or made part of this document by addendum.

A. General Rules:

1. Treat all firearms as though they were loaded.
2. Never point a firearm at anyone while using this facility.
3. Always keep you firearm pointed in a safe direction.
4. No Concealed Carry permit training (CCDW) will be conducted by any individual at this facility.

B. Specific Rules:

1. All firearms training must be properly and adequately supervised by a Certified Firearms Instructor and at least one Range Safety Officer. All firearms training will be conducted only by a Certified Firearms Instructor. All safety precautions must be adhered to and range rules enforced.

1a. When occupying the range, starting and ceasing training for that day, and cleaning the range. These agencies are required to have a Sheriff's Office representative inspect the range prior to final clearing. Non-primary agencies are required to complete the range check sheets when occupying and clearing the range. Those sheets shall be returned to the Sheriff's Office at the end of scheduled range time. If there is unreported damage to the range, or misuse of the range by any agency then that agency shall loose their range privilege for a six (6) month period.

1b. Each agency occupying the range, or during their scheduled range training time frame that discovers damage to any of the range training areas or facilities shall be required to report it immediately to HCSO. The training event shall be temporarily stopped until cleared to proceed by a

representative from the Sheriff's Office.

1c. Non-primary agencies shall be required to notify Hardin Co 911 when your on the range and off the range, unclear as to whether your agency is a “Non-primary agency”, call the Sheriff's office for clarification.

1d. Use of “Armor Piercing” ammunition to include SS109 rounds on the range steel targets is prohibited.

1e. Any agency using the range shall be liable for any damage to any part of the range to include off duty range operation by any of their staff.

1f. A final decision in any disposition of range issues rests with the Hardin County Sheriff's Office or designee.

2. Strict discipline will be maintained and carelessness will not be tolerated during firearms training.
3. Participants must give the range instructor their undivided, full attention and follow all instructions while on the firing range.
4. Immediately upon picking up a firearm, open the cylinder or action to check to see that it is unloaded. Always check a weapon twice to ensure that it is unloaded and clear.
5. Never give a firearm to or take a firearm from anyone unless the cylinder is open or the action of an automatic pistol is open.
6. Only weapons approved by a range instructor can be used on the range.
7. Never anticipate a command. Do only what you are instructed to do by a range instructor.
8. Never un-holster your handgun unless under the direct supervision of an instructor.
9. Never carry a loaded firearm on the range except when authorized by a firearms instructor while on the firing line.
10. Live ammunition will be issued by an instructor prior to the trainee moving to a firing line. Live ammunition will not be in the possession of the trainee without permission from an instructor.
11. Inspect the barrel of a firearm before loading to insure there is not an obstruction. If there is an obstruction or if a weapon malfunctions, immediately notify a range instructor.
12. Load the weapon only after position is taken at the firing point and command to load is given by a range instructor.

13. Unload when and as instructed by a range instructor. Never leave the firing point without first unloading your firearm when instructed by an instructor.
14. A semi-automatic weapon will be holstered without a magazine in the magazine well when not on the firing line.
15. Keep the firearm pointed in a safe direction at all times.
16. Never draw a handgun from the holster or re-holster with the finger on the trigger guard.
17. No smoking, chewing of tobacco, chewing gum while on the firing line.
18. No talking on the firing line or to shooters on the firing line, except as instructed.
19. Never permit the muzzle of a firearm to touch the ground.
20. There will be no single action revolver firing weapons used at this facility.
21. If a weapon is carelessly placed in single action mode, proper procedure to lower the hammer must be followed. Never let the hammer of a revolver down on a live cartridge without placing the thumb in front of the hammer and releasing trigger.
22. In case of misfire or possible malfunction, notify a range instructor. Keep the firearm pointed down range. Do not open the cylinder or action.
23. Never fire a succeeding shot after a malfunction without first notifying a range instructor of the malfunction. With his or her assistance, while keeping the muzzle down range, the weapon will be unloaded and the barrel checked for obstructions.
24. Never go in front of the line of fire until the firing line has been cleared and the command is given to go forward.
25. Never dry fire on the range except under the supervision of an instructor. No live ammunition will be permitted in the dry fire area.
26. Practice of "dummy" loads will only be used under direct supervision of an instructor.
27. There shall be no "Unattended" weapons at the range. Secure all additional weapons for later use in your vehicle.
28. Shotguns will be transported by trainees in a "carry" position designated by an instructor. Carry position includes action back, showing an empty chamber, and the safety is on.
29. When a shotgun is placed on a table, ejection port side is up, action is back safety is on.
30. A semi-automatic weapon will be de-cocked when moving from one firing position to another and before re-holstering.

31. When moving from one position to another position during a combat firing course the handgun will be pointed in a safe direction.
32. The range instructor will designate an area for weapons to be cleaned. Cleaning of weapons will only occur under the direct supervision of an instructor and the in the designated area.
33. Eye protection will be worn by anyone cleaning a weapon.
34. Eye protection will worn by all personnel on range when a course is being fired to include individuals at the ready for the next drill.
35. Hearing protection will be worn by all personnel while on the firing line.
36. Ball caps must be worn at all times for additional protection.
37. **Do not** enter the range house with a **loaded weapon!**
38. The Hardin County Sheriff's Office reserves the right to be present during training to to inspect and observe training to ensure compliance to all conditions and guidelines of this contract.
39. Do not in any way deface or mark the concrete in and around the range.

Article III. Scheduling

All shooting will be coordinated through the Hardin County Sheriff's Office on a first come basis. All Law Enforcement Agencies are requested to submit range dates in writing no later than the second week in December of the prior range year. All range dates will be scheduled Monday through Friday. Additional "Special Training Dates" may also be scheduled after the schedule year is set with at least one week prior notification provided the range is available. A copy of the course of fire and a training manual specific to that training, or a specialized training written course outline, will be required at the time the range is being scheduled for the special training day. **All keys are on a sign out basis only** from the Hardin County Sheriff's Office. Upon completion of scheduled training, all keys will be returned to the Hardin County Sheriff's Office by 0900 of the next business day. If your not on the schedule to use the range for a specific day do not assume its alright to use the range. If the range is not occupied check with the Hardin County Sheriffs Office to see if arrangements can be made for use of the range facility.

Article IV. Emergency Services

Law Enforcement Agencies upon arriving at the Firearms Training Facility for training will contact Hardin County Control to inform them of the nature of training. This contact may be made by radio or telephone, 270-737-4217 or 270-765-2900. In case of an emergency call 911, the numbers listed above or contact by radio Hardin County Control with the nature of the emergency. The GPS coordinates for the range site is N37° 42.984 W85° 43.364. The ambulance providing service to this range is Hardin County Ambulance Service.

Article V. Cleanup

Each agency using the Range will be responsible for cleaning and disposing of any trash (brass, used targets, back drops) and other refuse brought to the range. The garbage cans provided at range site must be emptied by the agency using site. Empty the cans in the dumpster located between the maintenance building and the scale house at the landfill site. No open fires or burning of trash are permitted.

Routine inspections of range will be conducted by the Hardin County Sheriff's Office to assure all rules and regulations are carried out. Any agency not in compliance will lose their range privileges. If using barrels, tires, or corrugated pipe etc.. make sure they are put back and out of the way for the next occupants. If you bring in vehicles to be used for training make sure they are removed when you leave clear the range.

Article VI Contract Termination of Suspension

Any violation of this contract can result in temporary suspension or complete termination of this contract. Complete termination will only occur as a result of repeated contract violations or improper training practices which would likely result in serious physical injury or death. Temporary suspension will be issued when minor violations of this contract occur or repeated complaints by students of safety violations. The use of the range will be temporarily suspended until such time as an investigation can be completed. Substantiated complaints could result in termination of that years contract or temporary suspension, if the violation is of a nature that corrective measures can be taken in order for the violation be permanently complaint and corrective measures are put in place to prevent future re-occurrence of the violation.

Agreement Contract Form

I do hereby acknowledge that I have received and read a copy of the User's Agreement of the Hardin County Firearms Training Facility and will abide by this User's Agreement. This contract shall be in force for a period of one (1) year from the date of signature.

This _____ day of _____, 20____.

Chief/Department Head

Lead Firearms Instructor

Contact Number

Email

Dept Name And Address